

Carlton Parish Council

Please address all correspondence to

C J Peat, Parish Clerk

7 Main Street
Carlton
Nuneaton
Warks, CV13 0BZ
Tel: 01455-290934

Our ref:

Your ref:

Date: 7.1.2026

To all Members of Carlton Parish Council

I hereby summon you to a meeting of Carlton Parish Council in Saint Andrew's Community Hub, Main Street, Carlton **at 7pm** on Wednesday 14th January 2026 to transact the items of business listed below.

1. Administrative matters
 - a) To consider any apologies for absence from Councillors
 - b) To receive any declarations of interests (including Disclosable Pecuniary Interests) and requests for dispensations in respect of items on the agenda
2. To confirm the minutes of the meeting of 17th December 2025
3. To receive reports, questions and comments from the following
 - a) Parish Councillors
 - b) Leicestershire County Council: Cllr J Melen
 - c) Hinckley & Bosworth Borough Council: Cllr M Cook
 - d) Carlton Neighbourhood Watch Group: Ms R Yule
 - e) Parish Clerk
 - f) Members of the public
4. To consider the annual independent inspection report on the Toddlers Play Area
5. To consider the Churchyard Wall Rebuilding Project
6. Planning matters
 - a) To consider planning applications and appeals submitted
 - b) To note comments submitted under delegated powers
 - c) To note planning applications and appeals determined
 - d) To consider planning enforcement matters
7. To consider Report 2026-01: Quarterly financial statement October-December 2025
8. To consider Report 2026-02: Annual review of risk management
9. To consider Report 2026-03: Annual review of internal financial controls
10. To consider the appointment of an internal auditor for the financial year 2026-27 and determine their remuneration

11. To consider donations, event support and budgets of community groups in 2026-27
 - a) West Leicestershire Community First Responder Group: donation
 - b) Carlton Parochial Church Council: event support
 - c) Carlton Horticultural Show: event support
 - d) Carlton Footpath Group: group budget
 - e) Carlton Gardening Group: group budget
 - f) Carlton News: group budget
 - g) Keep Carlton Tidy Group: group budget
 - h) Fixed Asset Fund: annual contribution
12. To consider annual subscriptions to associations
13. To review salaries, fees, charges and variable direct debits
 - a) Clerk's salary and definition of costs eligible for reimbursement
 - b) Cemetery fees and regulations
 - c) Peppercorn rental agreement
 - d) Variable direct debits
14. To consider Report 2026-04: Preliminary financial estimates for the financial year 2026-27 version 2
15. To consider the precept for the financial year 2026-27
16. To confirm the date, time and place of the next meeting

Next meeting scheduled for 7pm on Wednesday 11th March 2025 at Saint
Andrew's Community Hub, Main Street, Carlton.

Yours faithfully,

C J Peat

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